



Letter to all parents - Nursery Fees May 2023 - Enrolment Form - Additional Information





Forbury Gardens Day Nursery Fees - May 2023

Dear Parents,

Thank you for your enquiry.

I have pleasure in attaching some information about our nursery.

If you are interested, please phone to arrange to be shown around the nursery and to receive a detailed prospectus so that you are able to make a more informed choice.

If you wish your child to be considered for a place please complete the basic ENROLMENT FORM which serves merely to express your interest and requirements. There is no charge for being on the waiting list and you will be contacted to confirm if we have a place or if you will be added to the waiting list.

If the start date or your requirements for attendance are likely to change, we should be notified as soon as possible. We do fill our places from the waiting list but priority will be given to parents requesting an immediate start, as we have to ensure places are filled as soon as possible; to siblings of children already attending the nursery and to parents requesting full time places.

Once sure we have a suitable place we will contact you again and send a PLACE OFFER LETTER requesting a non-refundable £50.00 registration fee.

There is a deposit of £100.00 per day of attendance to be paid, for example if your child will be attending 2 days per week your deposit will be £200.00 + the £50.00 registration fee or for 5 days per week, £500.00 + £50.00. The deposit will be refunded when your child leaves the Nursery (subject to giving the normal one month notice period). Both the registration fee and deposit are non-refundable should your child not start at the Nursery.

A detailed REGISTRATION FORM and an agreement will also be sent for your completion. Receipt of these, a copy of your child's birth certificate and the deposit will secure a place for your child.

We will then send to you a receipt for your deposit and a STANDING ORDER MANDATE for your completion, which will take effect from your child's start date.

We would like you to arrange several (usually 3) short pre-arranged visits usually for a couple of weeks prior to your child starting at the nursery, where you can meet the staff, feel at home with us and complete our ADMISSION FORMS stating current routines and requirements.

If there are any queries or you require further information, please do not hesitate to contact me.

Yours sincerely

Mrs Amanda Hunter
NURSERY MANAGER

FULL TIME DISCOUNTED RATE	UNDER 2 year olds	OVER 2 year olds
FULL TIME DAILY RATE	75.00	69.00
WEEKLY (5 DAYS)	375.00	345.00
MONTHLY (5 DAYS PER WEEK)	1625.00	1495.00
PART TIME RATES	UNDER 2 year olds	OVER 2 year olds
4 DAYS PER WEEK (weekly fee)	342.00	316.00
4 DAYS PER WEEK (monthly fee)	1482.00	1369.33
3 DAYS PER WEEK (weekly fee)	256.50	237.00
3 DAYS PER WEEK (monthly fee)	1111.50	1027.00
2 DAYS PER WEEK (weekly fee)	171.00	158.00
2 DAYS PER WEEK (monthly fee)	741.00	684.67
1 DAY PER WEEK (weekly fee)	85.50	79.00
1 DAY PER WEEK (monthly fee)	370.50	342.33
HALF DAY RATE (per half day)	51.25	50.00



We offer a vast range of age appropriate activities every day

We offer the children weekly music and movement sessions with 'Wiggle Waggle'. All children thoroughly enjoy their weekly music and movement session with Miss Joanna. The sessions involve action songs, movement, drama, singing, rhythm

and all whilst having the most invigorating fun possible. The children use a wide range of activities and stimulation by means of different props, pictures, lights and instruments. They simply LOVE it!

The children also spend time on walks in our local community visiting the local Forbury Gardens, Reading Library and visiting the local shops to buy ingredients for cooking activities, as well as more structured activities to the local theatre and farm trips.



uSports Activity Sessions



We have a qualified coach visit the Nursery every week and offer a variety of sports including football, rugby, cricket and athletics for our Pre-school aged children. The children learn to work as a team and also develop lots of individual skills. These sessions are linked into the EYFS and are thoroughly enjoyed by the children.



Our Kitchen

WE COOK FRESH & BALANCED MEALS EVERY DAY



Fresh ingredients are used daily in our large on sight kitchen to provide the children with Breakfast, a cooked Lunch, a Pudding and Tea, as well as snacks. Fresh drinking water and milk is also readily available for children to drink during the day. Some of the snacks offered to the children include; bananas, grapes, blueberries, carrots and cucumbers. The children also participate in cooking activities where we teach them about weighing ingredients and the importance of healthy eating.





Quotes from parents

There are some lovely recommendations on our Nursery Facebook page, but here are a few others from our family questionnaires.

"Forbury Gardens Day Nursery is a fabulous Nursery. The staff are amazing! The variation of activities offered to the children could not be better."

"Communication between staff and parents is brilliant. The entire team at staff are extremely professional. Frankly I love the Nursery, my children couldn't be happier."

"Forbury Gardens Day Nursery provides an excellent level of care and attention for each individual child, the staff team are all really supportive and provide a great range of activities for the children."

"I am very happy with the Nursery menus and the variety of meals cooked. My child always eats well at Nursery, I wish she would do the same at home."

"The best Nursery I have ever seen, definitely would recommend to my friends"

"The Nursery is brilliant! I would definitely recommend"



FORBURY GARDENS DAY NURSERY

Enrolment Form

Please return this form to The Nursery Manager
Email: info@fgdn.co.uk or post to Abbot’s Walk, Reading RG1 3HW Tel: 0118 958 8116

It is important that you give us correct and current information so that we are able to make appropriate arrangements to care for your child. If any details change please inform us immediately. Please use BLOCK CAPITALS.

Parent 1 Full Name Mr/Mrs/Other	Occupation Work address	Work telephone number Mobile number																		
Parent 2 Full Name Mr/Mrs/Other	Occupation Work address	Work telephone number Mobile number																		
Home address	Home telephone number	Child’s full name																		
Postcode	Email address	Name to be called																		
Child’s date of birth	Age at start	Child’s gender																		
Child’s expected date of birth	ATTENDANCE Full Time / Part time Please tick days required and complete the proposed arrival and collection times																			
Start date required	<table><thead><tr><th></th><th>Arrival</th><th>Collection</th></tr></thead><tbody><tr><td>Monday</td><td></td><td></td></tr><tr><td>Tuesday</td><td></td><td></td></tr><tr><td>Wednesday</td><td></td><td></td></tr><tr><td>Thursday</td><td></td><td></td></tr><tr><td>Friday</td><td></td><td></td></tr></tbody></table> <p>Please note that sessions are not interchangeable. If any extra sessions are taken they must be paid for ON the actual day of attendance.</p>			Arrival	Collection	Monday			Tuesday			Wednesday			Thursday			Friday		
	Arrival	Collection																		
Monday																				
Tuesday																				
Wednesday																				
Thursday																				
Friday																				

EXTRA INFORMATION Please give details or leave N/A

Allergies	Position in family
Diet	Religion Ethnicity
Medical	Nationality Language
Immunisations	Disability

There may not be a place available at the time you require.
Do you wish for your child to be put on the nursery waiting list?
If yes, the nursery manager will contact you by phone when a place does become available.

☐ YES
☐ NO

Has your child been cared for before on a regular basis?
By a relative, a nursery, a play group. a nanny, or a child minder

How did you hear of us?	Signed (parent or guardian)	Date
For office use only		
Date	Follow up call	Initials

Forbury Gardens Day Nursery

Abbots Walk, Reading, Berkshire RG1 3HW



Inspection report: Forbury Gardens Day Nursery, 1 July 2019

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What the setting needs to do to improve further

To further improve the quality of the early years provision the provider should:

- extend opportunities for children to share their own knowledge and ideas, and allow them more time to respond and answer questions
- ensure staff make the most of all opportunities to provide children with effective challenges, to help increase the potential for them to make more rapid progress in their learning.

Inspection activities

- The inspector observed the quality of teaching during activities indoors and outdoors, and assessed the impact this has on the children's learning.
- The inspector completed joint observations with the management team.
- The inspector spoke with members of staff and children at appropriate times during the inspection and held meetings with the management team.
- The inspector sampled a range of documentation, including attendance records, accident records, staff suitability checks, the self-assessment information, children's observation, assessment and planning records, and documentation linked to managing children's progress.
- The inspector took into account the views of parents and carers spoken to on the day of the inspection.

Inspector
Julie Swann

Inspection date	1 July 2019
Previous inspection date	5 May 2015
The quality and standards of the early years provision	This inspection: Good 2
	Previous inspection: Outstanding 1
Effectiveness of leadership and management	Good 2
Quality of teaching, learning and assessment	Good 2
Personal development, behaviour and welfare	Good 2
Outcomes for children	Good 2

Summary of key findings for parents

- This provision is good**
- Managers and staff know the children very well. They plan a wide range of interesting and stimulating learning opportunities, and all children are engaged and motivated to learn. Children make good progress from their initial starting points.
 - Managers and staff are good role models. They help children to manage their behaviour and routinely offer praise for acts of kindness. Children happily share and show tolerance, and respect for one another.
 - Partnerships with parents are good. Managers and staff ensure that parents are fully informed about all aspects of children's learning, and how to support this at home. Parents speak highly of the staff team and the care that their children receive.
 - Managers have a good understanding of their roles and responsibilities. Self-evaluation is continuous. It includes the views of staff, parents and children. Managers have addressed the recommendation raised at the last inspection and maintained children's good outcomes.
 - Sometimes, staff are too eager to provide answers to questions before giving children sufficient time to respond, and to share their own ideas and experiences.
 - Occasionally, staff do not recognise some opportunities to challenge and extend children's abilities, in order to help them achieve to the highest possible level.

Inspection findings

Effectiveness of leadership and management is good

The arrangements for safeguarding are effective. Managers and staff keep their child protection knowledge up to date. They know the procedures to follow if they have any concerns about a child's welfare. Managers implement secure recruitment and induction methods, to help ensure the continued suitability of staff. Managers carefully monitor and track the progress of all children. Strategies are promptly put in place to narrow any gaps in achievement. Managers have high expectations of their staff team. For example, they monitor the impact of teaching closely and supports improved practice through appraisals, team meetings and supervision. Managers support staff with a range of professional development opportunities. For example, staff have completed training that has helped them support children's good outcomes. Managers and staff have developed good links with other providers, to help support continuity of care.

Quality of teaching, learning and assessment is good

Staff use observations and assessments effectively to help plan for each individual child's next steps in learning. Overall, staff support children's communication and language skills effectively. For example, they speak clearly to younger children, ask older children questions about their play, and introduce new words such as 'dinosaur' and 'warlock'. Staff support children to develop their early writing skills well. For example, children help themselves to pens and pencils, and some identify letters sounds and write their names independently. Age appropriate books are readily available for all children and they enjoy listening to stories. For example, older children repeat key phrases and younger children anticipate which objects are on the next page. Children delight in taking part in sensory experiences. For example, they giggle as they use their hands to explore the texture of sand.

Personal development, behaviour and welfare are good

Children are happy and well settled in the nursery. They have formed secure attachments with staff, helping to support their emotional well-being. Staff support children well in learning about healthy lifestyles. For example, children talk about healthy eating and take responsibility for their own care needs, relevant to their age. Children are physically active and encouraged to assess risks during their daily outdoor play. They learn about people and communities as they acknowledge various festivals, such as Christmas and Diwali, throughout the year.

Outcomes for children are good

All children, including funded children, develop the skills that help them prepare for the next stages in their learning and eventual move to school. They are, sociable, confident and inquisitive as they play. Children develop their mathematical understanding well. For example, older children count, identify shapes, think about size and capacity, while younger children independently solve simple puzzles and match objects.

Setting details

Unique reference number	EY221119
Local authority	Reading
Inspection number	10114800
Type of provision	Childcare on non-domestic premises
Registers	Early Years Register, Compulsory Childcare Register
Day care type	Full day care
Age range of children	0 - 4
Total number of places	95
Number of children on roll	93
Name of registered person	Forbury Gardens Day Nursery Partnership
Registered person unique reference number	RP903558
Date of previous inspection	5 May 2015
Telephone number	0118 9588116

Forbury Gardens Day Nursery registered in 2002 and operates from St James Church premises in Reading, Berkshire. The nursery is open each weekday from 8am to 6.00pm, all year round with the exception of bank holidays. The nursery is in receipt of funding for the provision of free early education for children aged two, three and four. The nursery employs 36 members of staff, of whom 33 work directly with the children. Of these 21 hold relevant early years qualifications at level 2 to level 6. The nursery also employs kitchen staff, administrators and a regular team of bank staff.

This inspection was carried out by Ofsted under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

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